



City of South Lake Tahoe City Council Meeting Agenda

Tuesday, June 2, 2026 at 9:00 am

City Hall - Council Chambers - 1901 Lisa Maloff Way, South Lake Tahoe

City Council

Cody Bass, Mayor
Keith Roberts, Mayor Pro Tem
Scott Robbins, Councilmember
David Jinkens, Councilmember
Heather Horgan, Councilmember

Mission of the City Council

We provide responsive and effective local government by maintaining a safe, livable, and well-managed city through smart investment, reliable services, and thoughtful planning.

Public Participation

City Council meetings are held in person at the time and location listed on this agenda. A public agenda packet is available for review at City Hall, 1901 Lisa Maloff Way, on the City's Website at www.cityofslt.us, or by contacting the City Clerk's Office, (530) 542-6005 or sblankenship@cityofslt.us
Providing Public Comment:

Remote Public Participation: If you would like to participate remotely, please join the ZOOM meeting by using this link: <https://us02web.zoom.us/j/82205188294>. If you would like to make a comment, wait for the agenda item to begin, then press the "raise hand" button. Meetings are also live-streamed (for viewing only) on Channel 21, the City website at www.cityofslt.us, and YouTube at <https://www.youtube.com/channel/UC3LYne8lh-kTPLnnuyJW9SQ/live>

Note: The Mayor reserves the right to conduct the meeting with in-person public participation only, if there is a technology malfunction that precludes the use of remote public participation.

In Person: Every agenda for regular meetings provides an opportunity for members of the public to directly address the legislative body (City Council), on any item of public interest which is within the jurisdiction of the City Council during Public Communications. For items on the agenda or in connection with any item which the City Council will consider, the public is given the opportunity to comment before or during the City Council's consideration of the item [Government Code Section 54954.3(a)].

In Writing: Written comments received by 3 p.m. the day before the meeting will be distributed to City Council prior to the meeting. Written public comment regarding any item on this agenda may be sent to PublicComment@cityofslt.us. When emailing comments, identify the agenda item number in the subject line to which your comments relate. Any such comment that is a public record and is emailed to PublicComment@cityofslt.us or otherwise provided to a majority of the City Council before the meeting

will be made available for public inspection during normal business hours at the City Clerk's Office located at City Hall, 1901 Lisa Maloff Way, South Lake Tahoe [Government Code Section 54957.5(b)]. Written comments will not be read out loud during the meeting.

The City Council Chambers meeting facility is accessible to people with disabilities. Every reasonable effort will be made to accommodate any person needing special assistance to attend this meeting. Contact the City Clerk at (530) 542-6005 at least 48 hours in advance of the meeting for assistance [28 CFR 35.102.35.104 ADA Title II and Brown Act Government Code Sections 54953.2, 54954.1, 54954.2, and 54957.5].

Spanish Interpretations: The public may access Spanish interpretation using the ZOOM link listed on the front of the Agenda from an internet device (smartphone, laptop, tablet, home computer) with audio capabilities and selecting the Spanish language option. Persons without an internet device may attend the meeting in-person and a device will be provided while supplies last. Requests for interpreter services to offer public comment may be made by contacting the City Clerk.

Land Acknowledgement

Land Acknowledgement - The City of South Lake Tahoe acknowledges the lands we occupy today are the lands and home of the Wašišiw, the people from here known today as the Washoe Tribe of Nevada and California, a sovereign nation. Since the beginning of time and for thousands of years before the arrival of any other people, the Washoe lived here and cared for this place, with values and intention that we can all learn from. On behalf of the City Council, I would like to acknowledge, thank, and honor the Indigenous Washoe Tribal Communities that are the past, present, and future stewards of the Lake Tahoe Basin.

Call to Order/Pledge of Allegiance

Roll Call

Closed Session Report

Public Communications

This is the public's opportunity to speak on any topic NOT LISTED on this agenda. Comments shall be limited to four (4) minutes. In accordance with the Brown Act, the City Council cannot deliberate or vote on any matter raised under public communications, but may briefly respond to statements made or questions posed. (Government Code Sections 54954.2)

City Commission Reports

Consent Agenda

Public Comment - This is the public's opportunity to speak on any topic listed on the Consent Agenda. Comments shall be limited to three (3) minutes per item and six (6) minutes total per speaker. The consent agenda consists of items of a repeating or routine nature considered under a single action. Any Councilmember may have an item on the consent agenda removed and considered separately upon request.

Pass a Motion to adopt the Consent Agenda in one motion except as indicated at each item.

1. City Council Meeting Minutes

Requested Action / Suggested Motions: Pass a Motion approving the minutes from the May 19, 2026, City Council meeting and the May 26, 2026, Special City Council meeting.

Responsible Staff Member(s): Michelle Davis, Assistant City Clerk, and Susan Blankenship, City Clerk

[Item 1- Executive Summary.pdf](#)

[05 19 2026 City Council Meeting Minutes.pdf](#)

[05 26 2026 Special City Council Meeting Minutes.pdf](#)

2. Agreement with The Baldwin Group West, LLC for Insurance Broker of Record Services
Requested Action / Suggested Motions: Pass a Motion authorizing and directing the Mayor to execute the Professional Services Agreement with The Baldwin Group West, LLC as the Broker of Record for the City's medical, dental, vision, and ancillary insurance.
Responsible Staff Member(s): Ember Buckman CGHR-CP, Human Resources Manager
[Item 2- Executive Summary.pdf](#)
[01-Staff Report Profesional Services Agreement The Baldwin Group.docx](#)
[02 -The Baldwin Group PSA.pdf](#)

3. Agreement with SoSuTV for Media Production
Requested Action / Suggested Motions: Pass a Motion authorizing and directing the Mayor to execute a Professional Services Agreement with SoSuTV for a 2-year term not to exceed \$195,000, with the option to renew for an additional 2-year term for broadcasting, media, and video production services.
Responsible Staff Member(s): Sheree Juarez, Communications Manager/Public Information Officer
[Item 3- Executive Summary.pdf](#)
[01-Staff Report-Media Production Contract Award with SoSu TV.docx](#)
[02-Broadcasting_Media_Video Production RFP.pdf](#)
[03-Sosu.tv_RFP_Proposal.pdf](#)
[04-Agreement with Sosu.tv.pdf](#)

4. Parks & Recreation Vehicle Purchases
Requested Action / Suggested Motions: Pass a Motion authorizing the purchase of one Chevrolet Silverado 2500 4WD for \$67,802.72 and two Ford Maverick Supercrew AWD for \$74,756.38 from National Auto Fleet Group through Sourcewell contract #081325 and authorize the City Manager to execute the Purchase Order to National Auto Fleet Group.
Responsible Staff Member(s): John Stark, Director of Parks & Recreation
[Item 4- Executive Summary.pdf](#)
[01-Staff Report - Parks Recreation Vehicle Purchases.docx](#)
[02-Ford Maverick Quote.pdf](#)
[03-Chevrolet Silverado Quote.pdf](#)
[04-National Auto Fleet Contract 081325.pdf](#)

5. California Department of Justice, Office of the Attorney General Tobacco Grant Application Authorization
Requested Action / Suggested Motions: Pass a Resolution authorizing the Chief of Police to submit the Tobacco Grant Program application to the California Department of Justice, Office of the Attorney General, in an amount up to \$60,000, to fund activities related to compliance and enforcement of tobacco retail sales in South Lake Tahoe.
Responsible Staff Member(s): Lt. Scott Crivelli
[Item 5- Executive Summary.pdf](#)
[01-Staff Report Tobacco Grant Application Authorization.docx](#)
[02-Resolution_Tobacco_Grant_Application.docx](#)

6. Amendment to Agreement with Wildscape Engineering, Inc.
Requested Action / Suggested Motions: Pass a Motion authorizing and directing the Mayor to execute Amendment No. 6 to the Professional Services Agreement with Wildscape Engineering, Inc. for the remaining work described but not previously compensated in Amendment No. 5, for the amount of \$194,414.30, and for a total not-to-exceed contract amount of \$899,672.81.
CEQA Determination: The Planning Commission adopted the Initial Study/Mitigated Negative Declaration for the Project on November 19, 2020, and on May 16, 2024, the Planning Commission adopted an addendum to the CEQA Initial Study/Mitigated Negative Declaration. This action does not require additional review under CEQA Guidelines section 15162.

Responsible Staff Member(s): Brianna Greenlaw, Senior Civil Engineer

[Item 6- Executive Summary.pdf](#)

[01-Staff Report-Amendment 6 Wildscape.docx](#)

[02-Project_Location_Map.pdf](#)

[03-Wildscape PSA C-106-2021.pdf](#)

[04-AmendmentsNo.1-5.pdf](#)

[05-Amendment No.6 with Wildscape.doc](#)

[06-Exhibit to Amendment 6.pdf](#)

7. Transit Service Agreement with Capitol Corridor Joint Powers Authority and El Dorado Transit for Sugar Pine Village Affordable Housing and Sustainable Communities (AHSC) Grant

Requested Action / Suggested Motions: Pass a Motion authorizing and directing the Mayor to execute the Transit Service Agreement with Capitol Corridor Joint Power Authority and El Dorado County Transit Authority to purchase two buses using AHSC grant funds for an amount not to exceed \$2,100,000 to enhance service along the Sacramento – South Lake Tahoe bus route.

CEQA Determination: For projects that satisfy criteria specified by SB 35, the guidelines issued by HCD specify that the California Environmental Quality Act (CEQA) does not apply to actions taken by a local government to provide financial assistance to a development that receives streamlined approval and that is to be used for housing for persons and families of very low, low, or moderate income, as defined in Section 50093 of the Health and Safety Code.

Responsible Staff Member(s): Crystal Plotner, Assistant Housing Planner

[Item 7- Executive Summary.pdf](#)

[01-Staff Report - AHSC CCJPA EDT.docx](#)

[02 - Agreement with CCJPA and El Dorado Transit.pdf](#)

8. Land Exchange with California Tahoe Conservancy

Requested Action / Suggested Motions: Pass a Resolution authorizing and directing the Mayor to sign the exchange and bargain sale agreement and joint escrow instructions with the California Tahoe Conservancy, to exchange 180.5 acres of City-owned property adjacent to Trout Creek and Cold Creek and on Link Road (APNs 025-061-037, 025-081-013, 025-091-012, 080-010-013, 080-020-008, 031-030-020, and 031-030-039) for 7.1 acres of Conservancy-owned property near El Dorado Beach, various City water quality projects, Al Tahoe Pioneer Cemetery, Lake Tahoe Airport, and Tahoe Island Drive (APNs 027-010-016, -024, and -029, 027-073-005, 027-074-006, 027-112-013, -014, -015, -016, -017, and -024, 027-134-022, 027-053-014, 031-173-002, and -004, 026-065-016, 032-090-013, and 023-686-016).

Responsible Staff Member(s): John Hitchcock, Planning Manager

[Item 8- Executive Summary.pdf](#)

[01-Staff Report - Land Exchange.docx](#)

[02 - City Council Resolution_2022-117](#)

[03 - CTC Resolution 2022-09-03](#)

[04 - Location Map.pdf](#)

[05-Washoe Tribe Withdrawal Email.pdf](#)

[06 - HCD Exemption Review.pdf](#)

[07 - Resolution and Agreement.docx](#)

[08-Grant Deed City to CTC \(Exh. 2 to Agreement\).docx](#)

[09-Grant Deed CTC to City \(Exh. 1 to Agreement\).docx](#)

Public Hearing

9. Annual Public Hearing for Continued Snow Removal Equipment Purchase Funded Through the Existing County Service Area No. 3 Parcel Assessment

Requested Action / Suggested Motions: Pass a Motion directing the City Clerk to prepare and submit a Minute Order, including public comment regarding the current \$20 parcel assessment for snow removal equipment to the El Dorado County Board of Supervisors.

Responsible Staff Member(s): Mohammad Qureshi, Director of Public Works

[Item 9- Executive Summary.pdf](#)
[01-Staff-Report - County Service Area No. 3 Parcel Assessment.docx](#)
[02 - CSA 3 Annual Report of Benefit Assessments for FY26.27 4.pdf](#)
[03-Notice of Public Hearing Snow Removal Equip](#)

Regular-Unfinished Business

- 10.** Ordinance Amending Chapter 4.60 of the South Lake Tahoe City Code (Nuisances Consisting of Abandoned or Substantially Damaged Nondwelling Structures) to Expressly Authorize Daily Citations (First Reading)
Requested Action / Suggested Motions: Pass a Motion to hold a first reading (by title only) of an Ordinance amending Chapter 4.60 of the South Lake Tahoe City Code (Nuisances Consisting of Abandoned or Substantially Damaged Nondwelling Structures) to expressly authorize daily citations, and refer second reading and adoption to the June 16, 2026, meeting.
Responsible Staff Member(s): Dan Bardzell, Assistant City Attorney
[Item 10- Executive Summary.pdf](#)
[01 - Staff Report Abandoned Property Ordinance](#)
[02 - Ordinance Abandoned Property](#)
[03 - Abandoned Property Code Sections \(Chapter 4.60\) Amendment \(Redline\)](#)

Regular-New Business

- 11.** Amendment to Pride Month Resolution to Include Annual Proclamation
Requested Action / Suggested Motions: Pass a Resolution recognizing June as “Pride Month” in the City of South Lake Tahoe and directing the City Clerk to prepare and post an annual Proclamation recognizing June as “Pride Month” at City Hall.
Responsible Staff Member(s): Susan Blankenship, City Clerk
[Item 11- Executive Summary.pdf](#)
[01-Staff Report-Amendment to Pride Month Resolution.docx](#)
[02-Resolution-Recognizing Pride Month to include Annual Proclamation.docx](#)
[03-Proclamation - June 2026 Pride Month.docx](#)
- 12.** Draft Five-Year Capital Improvement Plan and FY 26-27 Budget Recommendations
Requested Action / Suggested Motions: Pass a Motion either directing staff to bring back the FY 26-27 Budget Recommendation and Five-Year Capital Improvement Plan for approval at the City Council meeting on August 25, 2026, or directing staff to make any changes to the Plan.
Responsible Staff Member(s): Ricky Riddle, Construction Manager, Capital Improvements and Facilities Program Manager
[Item 12- Executive Summary.pdf](#)
[01-Staff_Report_-_Draft_5Year_Capital_Improvement_Plan_and_FY_26-27_Budget_Recommendations_Final.docx](#)
[02- Current & Targeted Funds.pdf](#)
[03-Unfunded CIP.pdf](#)
[04 - FY 25-26 CIP Presentation Final.pptx](#)
- 13.** Urgency Ordinance Establishing Temporary Moratorium on Tobacco Retailers
Requested Action / Suggested Motions: Pass Urgency Ordinance establishing temporary moratorium on approval of new tobacco retailer applications for all purposes pending study and development of reasonable regulations.
Responsible Staff Member(s): Heather Stroud, City Attorney
[Item 13- Executive Summary.pdf](#)
[01 - Staff Report - Urgency Ordinance Moratorium.docx](#)
[02 - Urgency Ordinance Moratorium.docx](#)
[03 - Matrix of Policies with Tobacco Retailer Regulations \(Jan 2024\).pdf](#)
[04 - California Cigarette & Tobacco Products Licensing Act of 2003 “Retailer License.pdf](#)

[05 - California Attorney General - Unflavored Tobacco List Regulations .pdf](#)

14. Unpermitted Vacation Home Rental Enforcement
Requested Action / Suggested Motions: Receive and file.
Responsible Staff Member(s): Jeff Roberson, Chief of Police, and Heather Stroud, City Attorney
[Item 14- Executive Summary.pdf](#)
[01 - Staff Report - Unpermitted VHR Enforcement.docx](#)
[02 - Courtesy Notice \(Dec. 13, 2023\).pdf](#)

15. Update on the El Dorado Beach Revetment and Improvements Project
Requested Action / Suggested Motions: Receive and file.
CEQA Determination: Phase 1 and 2 projects are categorically exempt under CEQA Guidelines sections 15304 (Class 4, Minor Alterations to Land) and 15307 (Class 7, Actions by Regulatory Agencies for Protection of Natural Resources).
Responsible Staff Member(s): Brianna Greenlaw, Senior Civil Engineer
[Item 15- Executive Summary.pdf](#)
[01-Staff Report-El Dorado Beach Revetment & Improvements Project, Phase 2 Update.docx](#)
[02-El Dorado Beach Update.pptx](#)

Agenda Planning Calendar

16. Agenda Planning Calendar
Requested Action / Suggested Motions: Identify, with consent of at least two Council Members, any desired future agenda items, and/or modify the Agenda Planning Calendar as desired.
Responsible Staff Member(s): Susan Blankenship, City Clerk and Hilary Roverud, Interim City Manager
[Item 16- Executive Summary.pdf](#)
[APC 05 28 2026.pdf](#)

Updates and Announcements (City Attorney, City Clerk, City Manager)

Councilmember Reports and Comments - Assignments to Boards, Committees, and Commissions

Closed Session

1. Conference with Labor Negotiator – Govt. Code section 54957.6
Designated representative: Heather Stroud, City Attorney
Unrepresented employee: City Manager

Closed Session Report

Adjournment

I, Susan Blankenship, City Clerk for the City of South Lake Tahoe, declare that the foregoing agenda for the Tuesday June 2, 2026, City Council Meeting was posted and available for review on Thursday, May 28, 2026, at City Hall, 1901 Lisa Maloff Way, South Lake Tahoe, CA 96150. The agenda was also available on the City's website at <https://www.cityofslt.us>.

Signed May 28, 2026

\\sb\\ Susan Blankenship, Elected City Clerk